

**MENOMONIE AIRPORT COMMISSION**  
**JANUARY 18, 2011**

A regular meeting of the Menomonie Airport Commission was called to order at 7:30PM on Tuesday, January 18, 2011 at the Airport Terminal by Chairman Willow. Other members present included Dan Johnson, Bruce M. Trimble and Arvin Solsaa. Randy Eide, Lowell Prange, and Tim Ward were also present. A motion was made by Johnson, seconded by Trimble, to approve the November 16, 2010 minutes. Motion carried.

Chairman Willow introduced Arvin Solsaa as the newest member of the Airport Commission. Arvin is a resident of Menomonie and has a great deal of experience in construction management of projects associated with General Aviation Airports.

Chairman Willow asked the Commission about their thoughts regarding an attendance policy for commission members. After some discussion, Chairman Willow asked Eide to send him an attendance record for Commission members for the last year.

Dan Johnson explained the background associated with the two hangar expansion options in the packet. Both options allow for maximum use of the hangar area available for expansion (old MRM Elgin field north of RW 09/27) and the ability to access hangars without driving on the ramp or taxiway. The Commission accepted both options as feasible and asked that they be included as part of the Airport's 5-year plan. Eide was asked to check with Kerry McCauley regarding his intent to construct a hangar in the lot between Trimble and Fanetti. Since we have new Commission members, the Commission requested the entire 5-year plan be included as an agenda item for the next Airport Commission meeting.

The Aerobatic Practice Box application was sent back to the FAA in November 2010. The FAA is processing the application. The application is presently going through an environmental review with anticipated completion of the review by mid-February.

No new height obstructions were identified.

The Minimum Standards document was reviewed. A motion was made by Johnson, seconded by Trimble, to accept the edited version as presented as Draft Minimum Standards. Motion carried. Eide will incorporate all of the edits in a new document and send it electronically to all Commission members for their review.

Planning items for the next meeting will include: 5-year airport plan, Land lease Agreement Status for all hangars, 2011 Fly-In Planning and Minimum Standards.

The Airport Manager's Report was presented by Tim Ward. Ward noted that fuel sales have increased by 8,000 gallons when comparing 2010 to 2009. This is an increase in revenue to the City of approximately \$2,400. A good deal of warranty items in the Terminal Building have been addressed by the contractor, but the most recent warranty item (three cracked window panes) needs attention in the near future.

Flying Club and Flight Training activities have been slow due to weather.

A motion was made by Solsaa, seconded by Johnson, to adjourn. Motion carried. Next scheduled meeting is February 15, 2011, at 7:30 PM at the Airport Terminal.

Respectfully submitted,

Randy D. Eide,  
Recording Secretary